

KINROSS HOCKEY CLUB
19th Management Committee Meeting
Wednesday, 17 May 2017, 7.30pm

Minutes

1. *Welcome and Apologies*

Present: Gurdial Duhre, Gail Nelson, Claire Brownbridge, Lindsey Broderick-Knight, Andrew Montford, Andrew McIntyre, Ralph Hepburn,

Apologies: Chris Robson, Michelle Best, Susie McIntyre, Kirsty Dunn

2. *Approval of 17th (23/02/17) and 18th (29 March 2017) Meeting Minutes*

- Both sets of minutes approved. Gurdi to send to Monty to add to club website

3. *Reports*

a. President

- Succession planning – look ahead to who will have roles on committee next year.
- Silver club – Inflatable pitch. We have access to it once a year, would be good for a Kinross Show type scenario so would need to think ahead for its use.
- Discussion out with committee meetings via email.
- www.easyFundraising.org.uk – need to champion as provides a good return for little effort. Getting close to £1000 raised so far. Need to re advertise amongst members – could we add a link to the website / Facebook page? – Monty to check.
- Sponsorship – Need to ensure we are doing something for our sponsors to entice them back to renew.
- How do we fundraise? – need to continue to ensure that we always have a surplus. Point raised that we need to think about how we keep KAS and KHC separate, or make it clear how the 2 operate side by side for understanding.
- Action Plan – Development plan needs to be moved along to what we need to do to take the club forward. Gurdi to update on an ongoing basis after committee meetings.
- Club first tool – Gurdi producing one page summary for committee to focus on and to define parameters to run club for ongoing survival.
- Membership Growth – looking ahead, aims
- Next Meeting end of July / first week August.

b. Vice President

- Nothing to report

c. Secretary

- Competition entries and contacts for 2017/18 season sent to Midlands
- Updated Trustees form sent to SHU
- Constitution updated and letter sent to KAS
- Midlands AGM – as per paperwork sent out. Andy McIntyre writing to Bill Garland re men entering the Midlands 4 annual tournaments – opportunity to sample the league with a view to development 3rd team in future, focus on adult play for players ages 13+. Numbers will dictate our ability to join.

d. Treasurer – see attached report

- Money out: Significant from last meeting is payments going to KAS, which will, this month, result in a small loss although normally a small surplus. Late costs from Dollar and Strathallan for pitch bookings coming in. Masks bought for men's teams.

- Money In: Easyfundraising (approx. £100) Firewood £50, Market set up, money raised by Gurdi and Club dinner £330.
- Small deficit of £100 on month, small surplus still expected per month.

e. Mens/Ladies Club Captains

Men's:

Email from Chris Robson - '1st team had a resounding victory over Edi Uni 4ths 4-0 at the weekend and have maintained their status in Div 1. We will confirm with the league that we are keen to keep this status in the league meeting. I think having Div 1 status is fundamental for attaining new players to replace our young players who are off to university. The 2nds are continuing to play some friendlies with the emphasis on the younger players (post Kobras) coming through for next season. Ralph is doing a great job in organising this. We have collected almost all of the borrowed shirts from the 1st team players last year and Ralph is organising the collection of the 2nd team shirts. '

- Men's 1st Team captain position vacant, Alex Ingram offered to help if still in the area.
- Corinthians will run until June, introducing Kirsty Dun and Claire Brownbridge as new coaches. Game requested v ladies and older Kobras would be Monday evening in June.
- Ladies - Wednesday fun fitness sessions proposed by Kirsty Dunn. Reminder that pitch would need to be booked and a cost of £3 per person.
- Potential for people training for Hockey Leaders / DofE to use Corinthians as a session. Course planned for September

f. Men's/Ladies Secretaries

No report

g. Junior Convenor: Midland junior development squad funding

- Attended 2 tournaments since last meeting, another at end of May and Inverleith mid-June. Declined invitation to 2 SHU tournaments end June.
- Proposal being put to Scott Madden for Midland junior development squad funding.
- Andrew Clark & Ollie Wilson were Runners-Up in Midland U14 Interdistrict squad.
- Arthur Morris, Alex McConnell and Alex Wilson entered in Midland U16/U18 trials.
- Need to get back on distribution list for Midland U14 girls as no mailing has been coming through. Action point: CB to contact to current youth convenor at Midlands in order to get details onto mailing list.
- Kirsty Imlay (PE at Kinross High School) and Cath Devanny (Active Schools Kinross) have asked about promoting links and are going into primary schools at the start of next season, leading to an inter primary school tournament in which the club aims to participate. KHC flyer to go into schools.
- Kobras tournament planned for 24th September at KGV

h. Child Protection Officer – PVG update

None

i. Social Convenor: Club Day (Sat 26 Aug), Xmas Meal (Fri 8 Dec), Annual Dinner (Fri 4 May 2018)

- Dates agreed as above, and "same date" annually to continue.
- Club day – Kirsty handling outside of fence, Monty inside of fence. Ideas being considered are gum shield and grip fitting, Hockey shop? Action Point: Monty to approach potential people to see if there is any interest.
- KHC hosting Midland Junior Tournament on 24 September 2017.

4. *Kinross Astro SCIO report*

a. Written hire agreement with KHC

- Still needed – Gurdi to draft for approval from club.
- Football use discussed. Part of lease states that they can use it but there are concerns over the damage caused by footwear / dirt from boots.

b. Trusteeship letter

- Post AGM agreement, official letter sent from KHC requesting a member to always be on the board of KAS.

5. *KGV report: Changing Rooms*

- Gurdi has written to KGV to ask if there are any plans for the changing rooms and is awaiting a response.

6. *Other Matters:*

a. Coaching

- Andy McIntyre has now achieved his level 2 coaching award
- Claire interested in sitting Level 1 – review course dates on SHU website

b. Hockey Leaders Course

- Monty running a 1 day course in September. Materials cost £15 per person from SHU and it was agreed that this charge should be made to cover costs. Day is open to other clubs.

c. Umpiring

- Agreed that it cannot be pushed on to people, rather the club should facilitate and circulate details. Gurdi wanting a focus on getting numbers.
- Susie and Ralph scheduling matches back to back at KAS which should help the umpiring of matches
- Ralph suggested that people should umpire at mixed as an introduction and also to get them used to umpiring.
- Lindsey pointed out there is a need for a list of qualified umpires within the club.
- Andrew McIntyre trying to organise a junior umpiring course prior to the Kinross tournament with Brian Moore and Gavin Byers.

d. First Aiders & Medical info list for lead coach/captains

- Monty has sent out list of first aiders, medical info is still required and a method of 'storing' it needs to be decided on so that it is safe but accessible as and when required. Monty to add fields to Adult membership form to gather medical information and consent for it to be used in an emergency.
- Restocking of first aid kits – who to be in charge? What should be in each kit? - list needs to go in each first aid bag and then to be replenished at the end of each season. CB to check suggested contents list with her schools' medical staff.
- Sealed envelope suggestion for known member's medical conditions in first aid kits.
- Accident Report Forms also need to be in First Aid Bags.

7. *Website & Facebook*

- 'Closed' KHC Facebook page has become members page for 'Chat' – i.e. Kinross members site
- Kobras Facebook page is now open as KHC site – news should go here – and it has been renamed Kinross Hockey Club. What to put on open site? Concern is that too much info being pushed through it may put people off, so should be used carefully, but also reflect relevant activity and be vibrant for potential new members. Lindsey and Chris to put match reports here.

8. *East District AGM feedback*

- 2 clubs are possibly pulling out which led to discussion on whether there should be 3 or 4 leagues. Match start times should be between 11:00hrs and 16:30hrs, 2 weeks-notice required for pass backs after 16:30hrs. Rule introduced that no one can play 2 matches in the same day. Use of Fixtures Live was promoted, put match times/venues on as far in advance as possible.

9. *AGM Wed 2 May 2018*

- Keep first Wednesday in May as AGM fixed date going forward

10. AOCB

- Proposal made to waive charge, or charge £1, for youths for mixed summer hockey to encourage them to come to play with adults. Agreed to waive fee for U16's.
- Skype for meetings? Can trial for Chris to see how it works. Success may be dependent on quality of Wi-Fi connection at place of meeting.

Meeting closed at 9.45pm

KINROSS HOCKEY CLUB
20th Management Committee Meeting
Wednesday, 9 August 2017, 7.30pm at Thistle Hotel, Milnathort

MINUTES

11. Welcome and Apologies

Present: GD, AM, AMc, LK, CB

Apologies: SMc, GN, MB, RH, CR

12. Approval of 19th Meeting Minutes 17 May 2017

Non quorate at meeting, however nothing to raise from those present.

13. Reports

a. President

Succession planning for committee members – reminder to think and plan ahead, perhaps with shadowing and by gauging interest for next year for those stepping down next year.

Silver accreditation – main benefit is use of inflatable pitch, in pipeline for use next year out of season when it would be most available. Idea to use at an event to draw people to the club, this may be of particular use to tap into Fife where we could attract new members. Possibilities include the fair at the half marathon, other ideas, particularly for events in Fife, would be welcomed.

Sponsorship – What are we doing for our sponsors? Must ensure that sponsors are included on all promotional materials. Can they be added to Facebook page? *CB to ask Kirsty. Monty to add sponsors to letterhead. CB to add to notice board in KGV.*

Club First tool – suggestion for it to be made accessible to members, Monty suggested it would be best to summarise sections and add them to the website, to break it into more easily absorbed chunks.

Membership Growth: Monty handed out accounts sheet with known figures as we stand now (see attached). Currently looking at a £17200 projected income. Last year at the same time this was £18800. The club needs to make an operating surplus each year and this projection indicates that we need to work to attract more members. Suggestion to focus on other markets other than youth and to extend our 'catchment' area into Fife, in particular Strathmiglo and Glenrothes. A strategy is required and also a focus on training our own players up, by ensuring coaching for 2's players. Kobras remains a good source of players to come through and we should capitalise on this. Barriers include our level of coaching, which means we are losing players to other teams such as Grove. We need to identify our catchment as being a skill level below those who progress to a higher level of play and target these players to encourage them not to give up playing after leaving school. Ideas taken - encourage friendlies with Dollar, Nursing College and college in Glenrothes, Active schools and Sports Centres. Produce a flyer for marketing purposes – approach Richard for this?

Fundraising – Fundraising has exceeded £1000 through Easy fundraising. If one is set up for KAS we could also get gift aid. Suggestion of only having a KAS option but felt that it would be better to have 2 options and to retain the separate KHC one. *Monty to set up KAS Easy Fundraising.*

KAS:

Fundraising – KAS to pay for 4 new goals which will help to attract pitch bookings, these will be lighter types that will enable matches across the pitch and prevent the larger, heavy goals from being moved onto the pitch, where there is concern that they are indenting the surface.

Action Plan – to be updated as and when required

b. Vice President

AGM minutes - drafted and being typed.

Pink Tournament – to take place on May 12th 2018, hosted by Kinross. Committee noted that this will also be attractive publicity for our sponsors.

c. Secretary

Fixtures – can the spreadsheet be forwarded to Monty to go on the website?

Google drive – Can access be provided for relevant people? *AM to action*

d. Treasurer

A loss of £390 made since May. There has been no income from Subs for this period. Mixed hockey has been successful with high numbers attending.

e. Mens/Ladies Club Captains

Ladies – training starts next week.

Pitch booking and booking protocol

– following a booking being taken for the usual Korinthian's slot, a request was made for better communication about any future bookings that may clash with club bookings, and the establishment of a protocol for pitch booking. It was stressed that members should be the priority and that members may feel aggrieved if they are told that their usual session will not take place due to an external booking. It was also pointed out that it may not, in the long term, be the best option financially for KAS or for KHC to prioritise an external booking over an internal one because it might lead to loss of members.

f. Mens/Ladies Secretaries

Nothing to report, however men still short of a couple of shirts that must be chased. Fixtures have been issued and scheduling has been done to allow for umpiring for each game.

g. Junior Convenor:

Midlands Tournaments – went well until the end of July.

Training resumes 22nd August, coaches have been emailed and we now need to establish who is available.

Midlands Junior tournament being held at Kinross at end of September, should be busy.

Joint Perthshire and Kinross Performance session – need to communicate with Scott Madden to arrange

Midland junior development squad funding – this is available, we just need to find a coach to deliver a session to high performing youngsters.

- h. Child Protection Officer – PVG update
Michelle sending out information to update us.
- i. Social Convenor:
Approach on an event by event capacity.
Club Day (Sat 26 Aug), gazebo, raffle, bakesale, club house bar open from 4pm. 'See who turns up' with basic structure and get people to sign up on arrival. *Emails to go out for volunteers for food, baking, sale and raffle.*
Quiz night in November – *Monty to organise.*
Xmas Meal (Fri 8 Dec), The Muirs
Annual Dinner (Fri 4 May 2018) Loch Leven Larder booked

14. Kinross Astro SCIO report

- a. Written hire agreement with KHC
Drafted agreement currently sitting with GN
- b. Trusteeship letter
Drafted and sitting with GN (amendment to make a requirement that a member of KHC to be one of the trustees)

15. KGV report : Changing Rooms

A letter has been sent but there has not been a meeting and we are awaiting a response. KHC has been allocated 1 and 2, Rugby have 3 and 4. We will need to ensure that teams remove belongings after changing to cope with demand for their use.

16. Other Matters:

- a. Coaching & Credits – some coaches have claimed, some have not, proposed to do away with the credit but the consensus was to leave it as is and it is there for those who wish to claim. Request for need for coaches to give more notice about their commitment to aid planning.
- b. Hockey Leaders Course
13 signed up, awaiting PVG's, course to go ahead in September
- c. Umpiring
Should the credit go? No credit for a home game? Need to put to vote as not quorate, *GD to email.*
- d. First Aiders & Medical info list
 - Medical info list and first aiders list on Governance page on website
 - Still need list of first aid kit contents – *CB*

- Accident forms need to be filled in if anything used from the first aid kit – books available from First Aid for Sport and one should be bought to be stored in each first aid kit.

17. Website & Facebook

- Potential for a page on website for coaching resources.
- Members' Facebook to be used to communicate any cancellations.

18. AOCB

Kinross Community Sports Hub Park Runs - coming soon, hopefully these will be set up weekly and will include a 2k on Sundays and a 5K on Saturdays.

AGM Wed 2 May 2018

Next Meeting proposed for Wednesday 25th October, 8pm, KGV

KINROSS HOCKEY CLUB
21st Management Committee Meeting
Wednesday, 25 October 2017, 7.30pm at KGV Clubhouse

19. Present: Michelle Best, Lindsey knight, Gurdi, Monty, Andy Mc, Susie, Claire Apologies: Ralph, Chris

20. Approval of 19th Meeting Minutes 17 May 2017 and 20th Meeting 9 Aug 2017

- Both sets of minutes approved

21. Reports

a. President

- Re-emphasis of the importance of succession planning and the need to keep our fundraising heads on.

b. Vice President

- Nothing to report

c. Secretary

- Asked for clarity / further details to be provided to members about any fundraising opportunities that are offered to us to hopefully encourage more members to give up their time.

d. Treasurer

- A surplus of £256 made since the last meeting, which is a little less than hoped for. Expenditure has been high, although it has been as expected this season and includes costs for fines, racking for the container, medical kits, initial sock purchase (this will be recouped), Level 1 coaching course. Expenditure has been balanced by fundraising (Easy, Kobras Tournament, Club day). Expenditure should be light for the rest of the season and we will hopefully achieve the targeted surplus.
- Membership since last meeting – 28 new Kobras, 12 new members in Men, 18 trialists and 8 potential contacts. This, when measured against the business plan, is slightly ahead of our initial target.

e. Mens/Ladies Club Captains

Men

Nothing to report, however a discussion ensued about a fine received for the Men failing to fulfil a fixture:

- Should the club foot the bill for fines if we fail to provide a team for an arranged game? There is nothing in the regulations to say that members can be fined. Is there enough being done by captains to raise teams for matches? We must make every effort to fulfil fixtures as failure to do so reflects badly on the club.
- Decisions should be made at AGM as to what competitions are entered. Should come to committee thereafter with details of potential additional entries. Should a deposit be taken from players to cover a fine if the fixture is not fulfilled?
- There should be more move away from a 1st and second team to promote a club team for competition entries.
- There was little discussion or communication, which must be rectified.

Ladies

1's are 5th in the league, 2's are 3rd which is very positive news. Members are feeding through to each team and captains are communicating well.

Juniors

Going well. Coaches still juggling.

Midland Tournament at the end of September went well but there was a bit of pressure on Umpires so would be good to get more arranged in advance. Would we do it again next year? It would be in May or October. Andy to state our interest in hosting it again and see what comes back.

Club / Schools link: High School and Club tournament took place. . School has a team in for the Aspire cup. Madras emailed asking to play games with the older kids.

f. Mens/Ladies Secretaries

Nothing to report.

g. Junior Convenor: Midland junior development squad funding

- Money is still there. The 7.30 Kobras slot is working well without needing additional coaching at present. Would like to find another coaching option but none have come up as yet – regular help would be more beneficial than one off sessions so eyes and ears remain open to options.

h. Child Protection Officer – PVG update

- PVG required by anyone in a coaching role and they must also be registered with the club as Club Support.

Action points – Claire to check categories on CORE and if PVG visible on site, Monty to provide a list of coaches to Michele, Michelle to check coaches are PVG'd

i. Social Convenor: Xmas Meal (Fri 8 Dec), Annual Dinner (Fri 4 May 2018)

- Games night on Saturday with the rugby club, Monty to send email to remind all that still on. Xmas meal details are in diaries.

22. Kinross Astro SCIO report

a. Goals & Lotto; External bookings; Maintenance

4 goals bought (£1000 funding received). 2 sets of pads for goals bought. Sprayer for moss killer bought.

Likely to make a loss as Dollar bookings have not happened as expected as they claim that we are twice the price of alternatives. Wait to see what happens here.

Other bookings are going well – externally Sottish Ladies have had one training session and Carnegie have booked a block for the season.

Maintenance – need to monitor over this winter to see how the pitch responds to the weather, eg freezing at one end due to the club house shadow.

Training day was attended by ladies but no men. Will aim to schedule before a game to encourage more people to become trained, currently there are 5 people who have had some training.

How will we approach judging if the pitch is playable? This links to liability – do we need a disclaimer to say that the condition should also be judged by participants. Final decision

should be made by umpire, coaches and captains, but pitch would need to be checked if there is doubt.

b. Written hire agreement with KHC

Deferred to next meeting, suggestions made were:

- that a formal email for KAS bookings to redirect behind the scenes to a bookings secretary.
 - Change from 'Renewed' to 'Current' in point 3
 - Ensure that public liability is clarified as wording 'all parties must have appropriate' does not make it clear who has responsibility.
- c. Trusteeship letter

23. KGV report : Changing Rooms

- All keys are back, except that lost at end of last season.

24. Other Matters:

a. Coaching; Hockey Leaders Course

- Level 1 course cancelled due to lack of interest (date did not suit)
- Monty would benefit from another adult to help.

b. Umpiring

c. First Aiders & Medical info list

- List of members with medical conditions still required for first aid kits
- Claire to print list of contents for each and they must then be audited 2 x each season (Xmas and as needed)

d. Men's Loaned shirts

- Kit is not being returned by Men and approximately 10 shirts are missing. This now means that there is a shortage of shirts available for players in matches. These are Club shirts that were purchased using club funds and must be viewed as this, rather than as 'loan' shirts.
- There should not be an option to purchase these Club shirts as they are required each week for loan to players who did not purchase shirts of their own when the order was placed.
- It was requested that an email be sent asking for the return of shirts by a specified date, after which they should be charged for.
- There was some confusion over what was initially bought – this was clarified as being 13 for each team paid for by club funds and belonging to the club. Additional shirts were ordered and were bought individually by members.
- Gurdi to draft email to send to Men and send to Lindsey for checking before sending it out to members.

25. Website & Facebook

26. AGM Wed 2 May 2018

27. AOCB

Silver Accreditation – need to sign off roles as they are not up to date, also need proof of insurance from SHU. Gail to contact SHU to request letter.

Next meeting 31st January 2018, 8pm, KGV Clubhouse.

KINROSS HOCKEY CLUB
22nd Management Committee Meeting
Wednesday, 31 January 2018, 8.10pm at KGV Clubhouse

28. Present: Gail Nelson, Gurdial Duhre, Andrew Montford, Andrew McIntyre, Susie McIntyre and Ralph Hepburn

Apologies: Claire Brownbridge, Chris Robson, Lindsey Broderick-Knight and Michelle Best

29. Approval of 21st Meeting Minutes of 25 October 2017

- Minutes approved

30. Reports

a. President

- An additional volunteer to attend the Accreditation Day at GNHC on Saturday 17 Feb is desired but due to the event being held in the afternoon when teams have a game it is difficult to achieve.

b. Vice President

- Men not submitting articles to the Kinross newsletter. Can we approach other members?
- General Data Protection Regulations come into force in May, the club needs to ensure that it is compliant and make any appropriate changes if necessary. AMc to approach Scott Madden to see if the SHU has any documentation.

c. Secretary

- New training time sign up on notice board.

d. Treasurer

- A surplus of £922 made since the last meeting, making £1,106 to the end of January. Expenditure worth noting: Kobras tournament entry fee increased from £2 to £3 at the moment Kinross does not charge, AMc to review; Kobras indoor use higher but benefit seen in performance.
- Next year's subscription rates to be presented at the next meeting for proposal at the AGM.
- AM to investigate savings account to earn interest on bank balance.

e. Mens/Ladies Club Captains

Men

- Noted that the next round of the Reserve Plate is Sunday 18 March at Western Wildcats

Ladies

- Indoor league has come to an end and was enjoyed by all. Thanks for Beth Robinson for organising. Mixed Sunday indoor sessions enjoyed.

f. Mens/Ladies Secretaries

Nothing to report.

g. Junior Convenor

- Kobras is going well. One tournament held, unfortunately Dec had to be cancelled. The next one is planned for March.
 - Indoor tournament held at DISC early January was good.
 - Midland junior development squad funding - money is still there, but action pending for now.
 - The 7.30 Kobras slot is working well but would benefit in general with an additional adult coach.
 - Transition of juniors into the adult section to be reviewed to see how the club can improve on the current status.
 - Junior Hockey Academy has now merged into Perthshire HC.
- h. Child Protection Officer
- Reiterated that a PVG is required by anyone in a coaching role. This also applies to any parent helpers who are not club members as they need to be registered on SHU Core with the club as a "Club Support" member.
 - AM to provide an on-going list of coaches to Michelle, to check all coaches are PVG'd.
 - The new "leaders" PVGs are being applied for. Delays on SHU processing.
 - MB wishing to stand down from committee at AGM.
- i. Social Convenor
- Better Place to Live Fair 3 Mar. Good if we attend but again there are games on. Circulate members to see if anyone could go.
 - Quiz night potentially on 16 March.
 - Annual dinner Fri 4 May. Ideally with a ceilidh. Circulate members to see who can assist.
 - Ladies Pink tournament (charity event) being held at KAS Sat 12 May.

31. Kinross Astro SCIO report

a. External bookings; Maintenance

- Meeting scheduled with Dollar Academy on 5 Feb. We remain optimistic that a mutual relationship can be established.
- Maintenance – once the weather improves, a further training session is planned for the sprayer, Vertitop and Billy Goat (vacuum). First floodlight repair being undertaken on 2 Feb with club trained personnel attending.
- Floodlights – we should endeavour to use 2 x half pitch lights and not "full pitch" because it is cheaper.
- Annual Fee – £14k approved for next year, no increase from the current rate.

b. Written hire agreement with KHC

Discussed. Agreed that AM & GN should sign after, suggestions as follows were made:

- Change from 'Renewed' to 'Current' in point 3
- Ensure that public liability is clarified as wording 'all parties must have appropriate' does not make it clear who has responsibility.

c. Trusteeship letter

Discussed, but needs further consideration. Further information to be sought.

32. KGV report: Changing Rooms

- Annual subscription to be increased from £300 to £800. Option of specific hockey fundraisers in clubhouse to raise the additional funds and increase clubhouse activity and takings discussed, however Committee agreed to simply pay the additional £500.

- KGV facilities running at a loss. KRFC clubhouse running at a loss. All, use of the bar and facilities to be encouraged.

33. Other Matters:

- a. Coaching - Nothing to report
- b. Umpiring – Nothing to report
- c. First Aiders & Medical info list
 - First aid kit lists are printed, laminated and on shelf next to supplies in container (one large to stay in supplies box, small versions for individual kits).
- d. Men's Loaned shirts
 - GD to draft email to send to Men - ongoing.

34. Website & Facebook – nothing to report

35. AGM Wed 2 May 2018

36. AOCB

Next meeting Wed 18 April 2018, 8pm, KGV Clubhouse.

KINROSS HOCKEY CLUB
23rd Management Committee Meeting
Wednesday, 18 April 2018, 8.10pm at KGV Clubhouse

AGENDA

37. Welcome and Apologies

Present: Andrew Montford, Claire Brownbridge, Lindsey Knight, Gail Nelson, Gurdial Duhre, Ralph Hepburn, Susi McIntyre

Apologies: Andy McIntyre, Chris Robson, Michelle Best

38. Approval of 22nd Meeting Minutes 31 January 2018

Minutes Approved

39. Reports

a. President – AGM committee appointments & reports

Nominations

President: Dougie Ogilvie

Treasurer: Andrew Montford

Mens First Captains: Ollie Burton, Dave Goodenough

Mens Seconds captain: Pete Smith

Mens Club Captain: Vince B

Junior Conveynor: Andy McIntyre

Mens Fixture Secretary: awaiting responses

Social: Ralph Hepburn

Ladies Nominations are being collected

b. Vice President

Gail is progressing with collating the clubs history.

Boards – we need a Men’s board and need to update all. Can men get details for theirs so that we can decide on what to do going forward?

Trusteeships letter is still ongoing. Concerns that we need someone from KHC on KAS committee at all times in case KAS ever goes to external trustees This point is going back and forth as we need to find a way of satisfying the charitable aims and constitution of KAS which will not allow us to do this in our current proposed form.

c. Secretary

Nothing to report

d. Treasurer – deposit a/c

Question of us changing to a KASC to enable us to have a deposit account that will mean we gain interest on money in the account. It was agreed to leave this at present due to the possibility that we may be spending money on a development project soon.

Monty presented the accounts which are currently being reviewed by Vicki Silvera.

- £1500 surplus made (approx.)
- Subs are down on projection
- Membership numbers look strong
- There has been a lot of expenditure for kit this season (GK helmet, indoor sticks, face masks). Expenditure is not expected to be this high next season.

- Cost attached to indoor sessions queried - £465 roughly for hiring Loch Leven Leisure facilities – should this be charged additionally as it has had an impact on our accounts. Decision was to continue to absorb this cost.
 - Looking at an end of year surplus of £753
- e. Mens/Ladies Club Captains – team selection
- Ladies have 4 matches still to play and the Pink tournament coming up. The pitch is being provided at no cost for this charity tournament.
- Both Men’s teams still have 2 games each to play. The Men’s season has not been great and will hopefully pick up next year.
- Note to captains that if there is any doubt as to a players eligibility to play for a club please check with the Cub Secretary who is aware of current registrations. Club Captains should also be aware of the bylaws.
- f. Mens/Ladies Secretaries
- g. Junior Convenor: Midland junior development squad funding; adult transition;

No particular news regarding juniors. We have a possible new coach for development session (Alan Dick) and I will check with Scott that the funding for this position is still available if we need it. I will also prepare my report for AGM but am away from 21st April till 7th May so will miss the AGM itself.

- h. Child Protection Officer – PVG update
- No update
- i. Social Convenor:
- Annual Dinner (Fri 4 May 2018): Need to send out reminder for the Club dinner as numbers are currently low.
 - Pink Tournament (Sat 12 May 2018)
 - Better Place to Live Fair (Sat 9 Jun): Was initially declined due to 4 teams playing matches that day, however the fair was postponed due to the weather and is now being held on 9th June. Volunteers are required to man the stall.

40. Kinross Astro SCIO report

- a. External bookings; Figures provided but don’t show the hours of use exactly as some bookings have not been used.

Total for last year (1 Mar to 28 Feb)

KHC 313.0 hrs
 Split -
 Juniors 90.0
 Men 73.5
 Ladies 60.0
 Korin 33.5
 Kobra 33.5
 Mixed 22.5

Others: 72.3
KHS 43.8
YoungF 11.5
Mid Dev 6.0
Carnegie 6.0
Scot L 2.0
Dunf 1.5
Watsons 1.5

Dollar have agreed a formal letting agreement and promised a season's worth of bookings. 5 hours and 4 Fridays in June currently booked. It is hoped that they will book again next year and this will be around the hours that we currently use the pitch. The cost for them is slightly above the cost of Forthbank at £40 per hour, but we need this financial income from them. Keys will be an issue as there is the potential that they will want to use the club house. This will be looked into.

Boot brush: This is not being used enough. All members should use and encourage others to use it.

Maintenance; Floodlights 2xhalf pitches; - not addressed

b. Phase II

Approval is sought from the committee by KAS to ask members for permission to further investigate the phase II development of KAS at the forthcoming AGM, on the grounds that such a development would require an allocation of money from club funds.

Draft proposal presented – there are numerous possibilities and currently KAS are only seeking approval to investigate the potential development from KHC members. Initial costing to pave strip of ground to side of pitch to full length of pitch is around £60K. LK suggested asking members for other suggestions for developing the club too, and not just a focus on this as the sole project for consideration. SMC added that we should give people chance to think of any ideas for other projects prior to the AGM. RH suggested that we keep KAS funds separately, that money spent by KAS is from KAS, KHC funds could therefore be used for KHC.

It was agreed to propose this as one of potential opportunities for development and that from here the next stage would be for KAS to begin investigating options, with members to be asked 'are we (KHC) interested in the potential of this project and would the club be prepared to back it financially when KHC committee has approved the final plans?' At this stage no money would be committed to the project and the committee would have the final say of approval when the proposed development was finalised and quoted.

In AGM paper work is a proposal for the warm up area and dugout, if anyone wishes to raise alternative proposals there will be an opportunity to do so at the AGM, and the committee will be seeking authority to take a project forward to completion.

41. KGV report: Have asked for Keys to the other changing rooms. It was felt that we needed to have a better system in place for managing the keys.

42. Other Matters:

- a. First Aiders & Medical info list: Done
- b. Men's Loaned shirts: Still outstanding

- c. Indoor boards: We have some to give to Kinross High School that were given to us By Scott Madden at Midlands
- d. Men's club socks to change to match ladies (purple): Deferred

43. Website & Facebook

Deferred

44. AGM Wed 2 May 2018

Request for Reports to be sent in in advance

45. AOCB

Korinthians numbers are low and we need to try to get the numbers up. Also need a coach next season.

Men's trophies are being collected.

Gail has asked for names and the trophies so that they can be engraved in advance of the AGM.

PACES – need to reapply after the club merger as we need to be accredited to use PKC facilities, eg NICC

Next Meeting: AGM, 2nd May 2018

Meeting Closed: 22.15