



Kinross Hockey Club

24<sup>th</sup> Management Committee Meeting

Wednesday 23<sup>rd</sup> May 2018, 7.30pm at The Thistle Hotel

Present:

Dougie Oglivie, Lindsey Knight, Andrew Montford, Vicky Carver, Vince Banks, Anna McGregor, Mike Young, Andrew McIntyre

1. Welcome and Apologies  
Apologies – Nadia Breach, Susie McIntyre, Fiona Rae  
  
Welcome from Dougie Oglivie
2. Approval of 23<sup>rd</sup> Meeting minutes 18<sup>th</sup> April 2018  
Proposer - Andrew Montford Seconder – Lindsey Knight
3. Reports
  - a. President – AGM committee appointments and reports .
  - b. Vice President – Nothing to report
  - c. Secretary – Nothing to report
  - d. Treasurer – AMontford provided balance sheet. Reported that mixed was low in numbers – LK to put post on Facebook. LK questioned KD claim for coaching. AMontford and DO has already ok'd this.
  - e. Mens/Ladies Club Captain – Nothing to report
  - f. Mens/Ladies Club Secretaries – Dads'n'Lads sessions with AMontford have started, Mens are low on numbers as wells as boys. Will target dads'n'lads session that is coming up. Flyers to be made and distributed in local areas – Colleges, campus, Dunfermline and Glenrothes. AMontford to put together a flyer.
  - g. Junior Convenor – request to split training to help encourage boys and girls to attend mens and ladies training. ½ pitch games – especially for 1<sup>st</sup> half of the season.  
Monthly Midland - Peffermill in June.  
Numbers are good at training with 60+ members. Many young children so may have to look at an age limit.  
Coaches – Andy, Monty, Kirsty (Dave G) AMontford to look at putting on a Leaders Course.
  - h. Child Protection Officer – LK/GN to speak to MB Re Handover to Fiona Rae
  - i. Social Convenor – Club day 18<sup>th</sup> August 2018, BPTLF 2019 – inflatable pitch request. Christmas dinner, Halloween (Include Rugby Club), Awards Dinner, Race Night (Feb/March).
4. Kinross Astro SCIO:
  - a. Floodlights - tokens, better to use 1/2 pitch tokens instead of full pitch. This saves money.

- b. Cost Astro will make a loss - this depends on the lighting costs ( bill not yet finalised). KAS may increase costs. Dollar have signed up as a user.
- c. External users - We need to be more vigilant about rubbish being left on the pitch. Captains need to speak to opposition before home matches so that they are aware that food is not permitted on the pitch. We spoke about putting bins on the pitch but felt this would encourage users to bring items onto pitch.
- d. Phase II - warm-up area to be discussed at EGM.
- 5. KGV Report: Nothing to report
- 6. Other Matters:
  - a. Club day and Arrangements: Saturday 18<sup>th</sup> August. LK to confirm Bell Trophy dates. VC to organise games, BBQ, Cake Stall, Kobras Games, Come and try sessions, VC to liaise with Amy W. LK and AMcG are going to help organise.
  - b. Kit/Sponsors for 2019-2022: AM suggested we speak to current sponsors and ask for another year's extension for Ladies and Mens home strips and possibly the away strips. DO to assist.  
Kobras will need a new sponsor/kit for 2019 onwards  
Ladies – Gowrie Contracts and Clarke Thomson  
Mens – SOHO  
Away Strips – a set of away strips between 2 teams (Mens/Ladies). 16 strips per team. LK and DO to consider this for next season.
  - c. Financial: committee agreed to writing off old accrual for level 2 course costs (£1200)
  - d. 3<sup>rd</sup> Ladies/development team: Committee agreed to continue with a development squad to nurture and integrate juniors into ladies' team.
  - e. Drag Flicking Clinic: Club captains to nominate players. 6-8 people max. AMontford and club captains to arrange a couple of nominated players from each team.
  - f. Summer Workshops: AMontford suggested we did a few workshops over the summer targeting basic and advanced skills.
  - g. Scottish Hockey – DO may be able to attend AGM on 9<sup>th</sup> June 2018.
- 7. Website and Facebook:  
AMcG suggested we made a Facebook event for the club day.
- 8. AOCB:
  - a. VB – GDPR Who is out data controller? We are going to breach guidelines in the first month. All data is held on google, high sensitive data I.e Medical records need to be available to coaches. BCC everyone on email and only email from Club Account. New Committee – New Password AMontford to organise.
  - b. Girls Development Squad- Lots of attendees in the first week but has tapered off. Need adults to attend – mix of L1 and 2. LK to speak to KD about bulking ladies 2. Committee thought it would be more beneficial to have a squad training and support and encourage girls to train on Wednesday with L2s. Girls are enjoying it by having L2s come along the girls will have a familiar face / know names for when they attend ladies training. LK to speak to Ladies.
  - c. Umpiries – midland district junior tournament (10-4). Good Opportunity for C badges to umpire after a break. AMcI to email umpires.
- 9. Next Meeting: Wednesday 1st August 2018, 1930 at The Thistle Hotel



Kinross Hockey Club

25<sup>th</sup> Management Committee Meeting

Wednesday 1<sup>st</sup> August 2018, 7.30pm at The Thistle Hotel

Present: Dougie Ogilvie, Lindsey Knight, Anna McGregor, Andrew Montford, Vicky Carver, Vince Banks, Mike Young, Andrew McIntyre, Nadia Breach, Susie McIntyre, Fiona Rae

10. Welcome and Apologies

Apologies – None

Welcome from Dougie Ogilvie

11. Approval of 24th Meeting minutes 23<sup>rd</sup> May 2018

Proposer - Andrew Montford Seconder – Nadia Breach

12. Reports

j. President – Nothing to report

k. Vice President –

Website update – Training times for ladies and development – AMontford

Email sent out to club members and facebook post about training restarting – LKnight

l. Secretary –

Core Application submitted for ladies 1s.

Email password to be changed – AMontford

m. Treasurer – AMontford provided balance sheet up to August 1<sup>st</sup>.

Easyfunding – post a link to be put on facebook – Lknight

n. Mens/Ladies Club Captain –

Ladies – Captains and Vice Captains meeting on 15<sup>th</sup> August to discuss teams. 1<sup>st</sup> match 25<sup>th</sup> August.

Mens – have lost players from last season, hope to pull in some from dads'n'lads and club day.

o. Mens/Ladies Club Secretaries –

Ladies 1s fixtures are out, nothing for 2s yet.

Mens – no fixtures yet.

p. Junior Convenor – Monthly tournaments - training starts 21<sup>st</sup> and 23<sup>rd</sup> August. Send email.

q. Child Protection Officer – Handover complete, Shel to send info to FR.

r. Social Convenor – Club day 18<sup>th</sup> August in Newsletter.

s. Kinross Astro SCIO: AMontford to query electricity bill of £3300. High School outstanding bill.

13. KGV Report -

14. Kit Purchase – Away strips, SOHO will continue to sponsor . 16 each for men and ladies.  
LKnight and Lochlan to discuss options.
15. Club day – see above
16. Other Matters:
  - a. PACES accreditations:- recruit adult members, Sponsor level 1 coach, girls development with view to 3<sup>rd</sup> team.
  - b. Ladies training – changing to 7pm on Wednesdays to incorporate and encourage girls development.
  - c. GDPR – all above board
  - d. Travel expenses – increase from 0.12p to 0.22p. men to made aware that travel expenses can be claimed – captains but the claims in. Car share only.
  - e. Indoor training – same as last season
  - f. Subs – 10 months September to June £21per month
  - g. Compensation Coaches/umpires. Staying the same. £5 for umpires, £2 for coaches.  
Needs to discuss an action plan for non-members.
17. Website and Facebook – Nothing to report
18. AOCB:
19. Next Meeting: Monday 24<sup>th</sup> September 2018 at 1900 at The Thistle Hotel.



KINROSS HOCKEY CLUB

26th Management Committee Meeting

Monday 24<sup>th</sup> September, 1900 at Thistle Hotel.

AGENDA

1. Welcome and Apologies
2. Approval of 25th Meeting Minutes Wednesday 1<sup>st</sup> August 2018  
Proposer – SMC Secunder – AMontford
3. Reports
  - a. President – nothing to report
  - b. Vice President – nothing to report
  - c. Secretary  
Accreditation – role descriptions signed, and counter signed  
Risk assessment updates – no updates made  
Constitution signatures DO and AMc – Done
  - d. Treasurer –  
New indoor sticks – an idea to encourage the high school to play more. Looking at about £450 for 30 sticks. Already oversubscribed so not going encourage new players just improve skills of those who already come if they chose to do hockey at school.  
Core – Anna to cross reference with Monty and update core. Kirsty Dunn, Ollie Burton, Chris Robson and Simon Williams.
  - e. Mens/Ladies Club Captains –  
Dunfermline players at mens training – 3 or 4 players coming paying £3.00 each. Must be SHU registered  
Ladies 1s – 5 games in, 2 wins and 3 losses  
Ladies 2s – 2 matches and district cup. Captains to come together with coaches to organise training.  
Development Squad – look into organising more friendlies for the girls. Are they a squad in their own right or filling in for 1/2s?
  - f. Mens/Ladies Secretaries –  
Named players – Do they reset at Christmas? No  
  
Men are reorganising matches / umpire rota.
  - g. Junior Convenor:  
50 children attending next tournament (9 teams) Looking for umpires for Sunday.
  - h. Child Protection Officer – Updating PVGs in process

- i. Social Convenor:
  - Halloween Disco – 27<sup>th</sup> October at Rugby Club £5 (includes food)
  - Christmas Night Out – 8<sup>th</sup> or 15<sup>th</sup> December in Dunfermline. Bowling and food.
- j. Kinross Astro SCIO report –
  - Dollar have extended their bookings on Saturday mornings. Procedures have been sent out as players are not adhering to rules of pitch and changing rooms.
4. KGV report: nothing to report
5. Other Matters:
  - a. East meeting Monday 1<sup>st</sup> October – nobody available to attend
  - b. HUB – Bronze PACES award. Lindsay picked up plaque from the meeting. There is funding available. DO to attend their AGM 1<sup>st</sup> November 6.30pm.
  - c. SHU meeting – AMc to send club apologies
  - d. Umpire Course – 4 adults shown interest so far.
6. Website & Facebook
  - Men to post weekly posts/updates
  - Need to look into who have FB rights and update accordingly
7. AGM Wed 2 May 2018
8. AOCB
9. Date of next meeting: Monday 28th January 2019, 1930 at Thistle Hotel.

KINROSS HOCKEY CLUB

27th Management Committee Meeting

Monday 28<sup>th</sup> January 2019, 7.30pm at Thistle Hotel

AGENDA

10. Welcome and Apologies - NB, FR, AMcl

11. Approval of 27th Meeting Minutes on Monday 24<sup>th</sup> September 2018

Approved by.....LK..... Seconded by .....VB.....

12. Reports

- a. President – nothing to report
- b. Vice President - Nothing to report
- c. Secretary - Core updated
- d. Treasurer - See balance sheet
- e. Mens/Ladies Club Captains – Ladies – nothing to report
  - Potential change to midlands league for men. VB to contact 1s and SHU about changing to midlands. Youth must be 14+years.
- f. Mens/Ladies Secretaries - to organise friendlies for dev squad.
- g. Junior Convenor: Nothing to report
- h. Child Protection Officer – Nothing to report
- i. Social Convenor: - Annual dinner 26/4/9 at rugby club. CLUB CAPTAINS to start collecting trophies for the annual dinner.

13. Kinross Astro SCIO report

- a. Increasing pitch fees in the 3<sup>rd</sup> year of business by 7%. This is roughly £1500 increase, we would like guarantees and first refusal on pitch bookings as we are the main user. Contract runs out end of Feb 2019, can we streamline the contact with subs which are 10months of the year starting in September?
- b. AMontford and DOgilvie to arrange a meeting with rugby club RE floodlights / electricity bill. We would like to negotiate our own meter KAS/KHC.

14. KGV report:

- a. Phase II of warm area – plans proposed to concillor Willie Robertson
- b. LED lights – Quote of £50,000 if to change to LED lights. Would save £1000 per year.

15. Other Matters:



- a. Complaints procedure – VB to compile a complaints procedure. AM to update the website with the new procedure. There have been a couple of complaints sent to midlands regards to Gary Scotts umpiring. LK and AM to speak to Gary and Karen with regards to the complaint at the 2s match on Saturday. GS to take a break from umpiring the midlands matches until the end of the season. There was a delay in meeting with Karen and Gary as the match was cancelled.
- b. 3<sup>rd</sup> ladies' team - no decision made and will be brought to the AGM.
- c. Away kit/ 3<sup>rd</sup> ladies team kit / training kit purchases - 2 away sets to be purchased for men and women, 16 tops per team. AMontford to send logos. LK to cost 16 each and additional strips.

#### 16. Website & Facebook

- a. Access to members FB page - FB cull on members page, match reports only to be put on the members page. AMontford to advertise hats on members page.

#### 17. AOCB

- a. Corinthians – has been low in numbers. LK to take options to social members. 1. Move to ladies training? 2. Allowed to use pitch unsupervised (insurance to be checked). 3. Start a 'fitness session' on 1 half whilst they play on other half?
- b. KAS AGM in May. KHC should be represented at AGM by a committee member who does not sit on KAS committee. DOgilivie to be copied into KAS emails.
- c. Do we reintroduce 'Pitch Convenor'? Club are struggling to get volunteers to help with pitch sweeping etc.
- d. Our AGM will be on 17<sup>th</sup> April 2019 at The rugby club, 7pm.

Date of next meeting 11<sup>th</sup> March 2019, 1930 at The Thistle Hotel.

KINROSS HOCKEY CLUB

28th Management Committee Meeting

Monday 11<sup>th</sup> March 2019, 7.30pm at Thistle Hotel

AGENDA

1. Welcome and Apologies -AM, MY
2. Approval of 27th Meeting Minutes on Monday 28<sup>th</sup> January 2019
3. Approved by..... Seconded by .....

Minutes were not approved as amendments were made, AMcG sent amended minutes to committee on 12/3/19

4. Reports
  - a. President – Nothing to report
  - b. Vice President – Nothing to report
  - c. Secretary – Nothing to report
  - d. Treasurer – Balance sheet – Committee have questioned by there is an increase in pitch hire? Is this from booking LLCC hall?
  - e. Mens/Ladies Club Captains – L1s have a new coach – Ewan Ogilvie and L2s also have a new coach – Karen Scott. VB went to the mens with the proposal to move to midlands next season. They have decided to stay in East.
  - f. Mens/Ladies Secretaries – Dev squad have had a couple of friendlies with St Andrews V. Harris have also been in touch, details have been passed onto Kirsty.
  - g. Junior Convenor: Outdoor tournaments have started again. Kobras are still struggling for coaches. It has been noted that many under 14 boys are moving away from the club instead of moving up to senior squad. A more welcoming approach from the mens may help to encourage the boys to stay with the club.
  - h. Child Protection Officer – FR to double check the new ladies’ coaches are PVG’d.
  - i. Social Convenor: - Annual Dinner, currently 24 signed up for the dinner on 26<sup>th</sup> April at the rugby club. 7 for 7.30pm start. Raffle prizes to be donated. VC is going to circulate pictures of the rugby club’s dinner to attract more people to attend.
5. Kinross Astro SCIO report – Nothing to report  
KGV report: - nothing to report
6. Other Matters:
  - A) Umpires – How do we make a complaint? Outset in midland By-Laws.

Aii) Umpire – Rota, who can be asked? How can they be contacted? Gift ideas? Umpires are to be asked if they are happy for their details to me made available then we will create an umpire grouping. No requests should be made on facebook. With regards to gifts this is at the individual's discretion, but club members can claim expenses online.

B) Proposal of 3<sup>rd</sup> ladies' team KD and AM have put forward a proposal to Midlands and the club to introduce a 3<sup>rd</sup> team / development squad. The club are happy to go ahead with this for next season. Changes will need to be made to training sessions as 3 teams cannot train on 1 pitch. A manager will need to be allocated to the 3s. AM to speak to LK about kit as she is already organising an order / team shop.

C)KAS Bookings - Back to back bookings. Late pass-backs in first game means there is a knock-on effect for the rest of the day. L2s have had very short warm-ups to try help get back in track but it's happening more and more. Hopefully KAS are further forward with the warm-up area plans as this would help elevate these issues.

7. Website & Facebook – AM to remove all non-members from the members Facebook page.

8. AOCB

Kit – LK has organised with Gilmours. The T16 strips will be available for individuals to buy until June. Purple and white for men or women. Also available will be Hoodies, Joggers, Training top, waterproof top, Skorts and Shorts. VB to find out what sizes would need to be ordered and send to LK by 18/3/2019.

Euro – Hockey email to be forwarded to members.

Date of next meeting AGM 17<sup>th</sup> April 2019 at 7pm at Rugby Club.