Kinross Hockey Club

12th Management Committee Meeting

Thursday 30th June 2016, 7.30pm KGV Clubhouse

AGENDA

**Present:** Gail Nelson, Gurdial Duhre, Andrew McIntyre, Lindsey Broderick-Knight, Andrew Montford, Dougie Ogilvie, Richard Savage, Amy Weatherup and Chris Robson (quorate)

1. Apologies: Michelle Best, Libby Simpson, Susie McIntyre
2. The meeting was convened to discuss the replacement astro following the meeting of PKC to approve their 2016-17 capital budget.
3. Pitch

AM advised that on 22/06/16 PKC had agreed their capital budget at an open SP&R meeting which GD attended. The Kinross hockey pitch budget was agreed at £86k, plus £50k contingency for anything not identified or unforeseen. We await further information in terms of how this funding will be provided and how the process will work. AM will contact Greg Boland tomorrow. Holiday period will no doubt cause delays.

AMTT will write their £80k cheque, once all conditions are met by Kinross Astro SCIO and confirmed in writing.

Kinross Astro is SCIO with limited liability. Trustees are currently AM, AMc and GN. One trustee is required to stand down – GN agreed. RS to replace. AMc also wishing to stand down, GD to replace.

Agreed that Kinross Astro SCIO should sign the pitch contract.

GD – we need to agree who we think should contract for the pitch – PKC or KA? Will contractors require a bank guarantee from KA, or will bank reference or evidence of money in account suffice?

Our target has been £191k based on previous budgetary quotes. A new shockpad was included in this figure.

Agreed that our preferred route it is to let KA contract in order to lay the surface which we want as quickly as possible, and not let PKC control the project and possibly cause delay by putting the contract out to general re-tender.

Agreed surface is Tiger Turf which is laid at DA, DHS, GW and SU currently. We had 3 budgetary quotes for TT being £191k, and 2 x £198k. Supplier to be agreed by KA. The £191k quote is Ecosse Sports who also offered free colour surround, either dark green or red – show of hands agreed red, 6 votes to 3, should the contract go ahead with Ecosse. Lines would be cut into pitch. Football lines can be painted on at a later date but this should be checked with AC/KGV reference lease requirements. No permanent lines to be permitted onto the pitch other than hockey.

Important that the lease to KA is for at least 25 years

1. Maintenance

RS spoke to PKC and was advised that they had signed a contract with McNab Sports for one year. Does this contract run on if pitch is resurfaced, ie will that contract flip over to KA?

We plan to do our own maintenance. RS explained requirement to sweep with drag brush once per week (or every 10 hours of use) using some straight and some angled directions. The brush would be dragged by a small tractor. Stirling Uni do this and also sweep once per month with Vertitop machine - their pitch usage is roughly 3x what ours is, so we could perhaps Vertitop 4x per year. A second-hand or ex demo Vertitop would be £7k approx. Henderson Grass Machinery – tractor £15k approx.

Financially it does not make sense to contract someone for maintenance when we can do it ourselves. Discussed and agreed to hold fire on purchasing any maintenance equipment, however agreed that RS should go ahead with container purchase and siting as the KRFC gym building project had a delayed start. CCTV should probably be positioned on the container, but this would be for KA to decide.

Floodlights. RS had issued information at April meeting - £62.50 per month maintenance retainer with DC Lighting was agreed at that time as preferred option.

KA to sign any lease. KA to manage security and pitch access (Bluetooth padlock approx. £50). KA to verify how access to changing rooms etc will work. Ensure boot cleaning kit.

KA currently has £2k in the bank. Within KHC accounts there is currently £13k for pitch fund from fundraising activities which will be transferred to KA when ready. AM asked for additional £12k from KHC to KA now – not agreed, but if further monies required KA should come back and ask.

Pitch signs (usage terms; pitch fund donors; KHC info etc) – KA to organise and pay, apart from KHC sign.

Old carpet disposal?

School use – GD asked if PKC have thought about school use? Charges? Marketing? To be agreed with PKC.

Professional and Legal Fees – GD asked if there were any? AM advised that he had spoken to Ian Davidson (former contractor with Doe and Charles Lawrence) who thinks that PKC will not hand over the money and that a professional consultant with indemnity will be needed by PKC. ID to check with a consultant contact of his and revert with a quote – estimate £5k. ID happy to help with advice. AM also advised of a Kobra parent (Wayne Roberts) who is a pitch designer. KGV sub-lease legal fees will be split 50/50 between KGV and KA.

Insurance – KA insurance required once contract in place.

1. Kit

LBK and CR confirmed quantities required. Ladies 26 x own skort purchase and 13 x own top purchase. Men 38 bundles of which 18 x own top purchase. Everyone is buying own skorts/shorts and socks. Agreed order should be placed for a total of 40 skorts; 40 shorts; 40 ladies shirts; 40 mens shirts.

GN to send CT logo to LBK.